**North Oldham**

**High School**

SBDM Council Agenda

2017-18



May 16, 2018

North Oldham High School, in collaboration with the community, is committed to cultivating a tradition of excellence by empowering its students to become independent, life-long learners in a global society.

North Oldham High School

SBDM Council Agenda

May 16, 2018

4:00 P.M.

Member Attendees: Craig Wallace, Craig Grimm, Dan Pfaff, Angela Lange, and Janelle Meece

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Call to Order: Meeting began at 4:10pm

Agenda Approval: Unanimously approved.

Approve minutes of special-called meeting on April 25, 2018: approved

Approve minutes of special-called meeting on May 4, 2018: approved.

Approve minutes of special-called meeting on May 10, 2018: approved

Closed Session to Discuss Certified Personnel Selection as per KRS 61.810(1)(f)

Action Items

* + Approve New Staff Members: All new hires approved.
	+ Policy Reviews
		1. 7002 - Challenge of Final Grade; 1) On Final Grade Appeal Form: Strike sentence underneath “All supporting documentation… “ (Under step 3); 2) Clean up “Final” grade on policy by adding Final to those asterisked by Craig Grimm. 3) On Policy #3 change wording “assigned” to earned.
		2. 9004 - [School Discipline](https://www.oldham.kyschools.us/index.php/component/easyfolderlistingpro/?view=download&format=raw&data=eNpFT8lqwzAQ_ZUw9xLZDWkzuZUeemkT6AcI1RpHA7IlJGWB0H-vFoeepHlv3jIKuw7vEbcIo7OaAuwj9j3C99v75_rLhWRWB6uNmlYffDKFzQI4RwptP1YIQTyo05li-vd6QZCyYmV6bdJZTVRGgVCebUNZw55RNFEg61WqgTuE9dFZHpjiYjKypYdJv0HYCbGRTzIOxjkrNceBveW58s8IdEvLz-txaUU3z6EYtsgud1EpqcFMNOftn4rmaB_ownRt1-Sms0p8yca_f9WdY3g,): Approved as written
		3. 9005 - Extra-curricular Code of Conduct: Approved as written
	+ [Electronic Device Policy](https://docs.google.com/document/d/1ts7WMsWaU09CNvE33K-_KADAhfOpu_K6Q-xtWkl-D-g/edit): Made some changes to cell phone policy; added usage during lunch in cafeteria only. Changes approved by consensus.
	+ Approval of [2018-19 Section VI / SBDM Council Allocation Budget](https://docs.google.com/spreadsheets/d/1Js6CMrcNHfa6SQ46tGX71YWNObIplxo8eD145TRJ0Ck/edit#gid=167845402): Approved by consensus.
	+ Approval of [2018-19 Professional Learning Plan](https://docs.google.com/document/d/1BxLTV3H2OK8DTdBMGLLs61jSScEjF7r8wGlCFc5ebr8/edit#heading=h.gjdgxs): Approved by consensus.

Principal’s Report:

* + [Enrollment Projections](https://docs.google.com/document/d/1_6TxKY9rY1JzJb9iUJT1S9EtSfznyZsHUjo2KAzyuKc/edit)
	+ JCTC - Carrollton Campus:
	+ [Summer SBDM Council Training Dates](https://docs.google.com/document/d/1q3u5-xiifYVESHtYDuqY_dQeD2e5COMVbfGqHjFTMDg/edit?usp=sharing)

Agenda Items for June meeting

* Approval of 2018-19 Master Schedule
* Policy Reviews

Adjourn: Meeting adjourned at 6pm.

North Oldham High School

SBDM Council Agenda

SPECIAL-CALLED MEETING

April 25, 2018

4:00 P.M.

Member Attendees: Craig Wallace, Matt Kingsley, Janelle Meece, Craig Grimm, Dan Pfaff, Angela Lange,

Not in Attendance:: Josh Kalehuawehe

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Call to Order: Meeting began at 4:05pm

Agenda Approval: Approved by consensus

Approve minutes of regular meeting on April 18, 2018; Approved by consensus

Action Items

* + Policy reviews
		1. [4003 Extended School Services](https://www.oldham.kyschools.us/index.php/component/easyfolderlistingpro/?view=download&format=raw&data=eNpFjskKwjAQhl-lzF2aWnEZb6LgxQX6XDAS7bQdSBeSWAviu5s0FU_JfDP_XCIxSfBtcIlQtCpcJw1bg_M5Qrbbn-Jzq20VXVReyTo6cln5rRPA05AO92ZECOK3Kp9k7N9rhXC7jcxP6yBtZE1-FAj-WQbKOWwZRRBpUp20Y-AGIb62ih9MZjIpWNHPJHEuCyHSaBYdssyTFIEGO_26vJh60NCx9hYhxOuktfJR1dS46_tIXVinqWd6hf6uWyMt9y7q8wW1g1xczw,,): Approved as written
		2. [4007 Performance-based Credit](https://www.oldham.kyschools.us/index.php/component/easyfolderlistingpro/?view=download&format=raw&data=eNpFT8luAjEM_RXkO1wiAwhac0McuNBcIvUDXCIz8TCWMouSsEio_94sjHqy_ey3mLCq8OVxg9AM1rCDncflEuFnfzgtvgYX2tm3NS11s6NcXNu0jQS4eXbl3mcIQU2r6419-NfaXCJonbE0fRRqTx2nUSGksimoGNgJqkJybEcK2fATYXEerNTC_i3SiOVJZBVN10pt9Vxcn1Mq11Ff8_xCno2uHRvJ1isEfk7daJp3OH6O4pJuca5iJAqB6rbjPl5fMhoTjI7vwo_yVAzcU5B79P_9A6Y9ZeE,): Strike the Plato Learning Environment and the last statement in b (check for correction).
		3. [1003 Policy Development and Review](https://www.oldham.kyschools.us/index.php/component/easyfolderlistingpro/?view=download&format=raw&data=eNpFj02OwjAMha-CvEekIAHj7hALNsyMxAGiQFxcailtoyR0QIi7k5-iWSV-9nv-rLCq8OlxjdAMRpOD2uNyiXDa7Y-L78GFdvZjdKu62YGvbepGA9w8uTLvs4QgPq3rjXz4z9ogSJm1VG2LtVcdpVIgpGddVNZQM4picmSsCnnhF8LidzB8YfJTSMOGPiGrSFsJsZpLm4YeUtNIZrAd9UFKRyPTX55DoHuYflY3Ex3dLbsUXFxWV5FJhaAubfJDfc5qRLAlqVxcFYl7FXiMXDCvN1ZVZuY,): Approved as written
		4. [1004 Authority of the Principal and Council](https://www.oldham.kyschools.us/index.php/component/easyfolderlistingpro/?view=download&format=raw&data=eNpFT8tOwzAQ_JVq76hOqQpsb4gDFx4SH2AtyaZeybEt2ylFiH_HjlNxsmd2ZnaWsOvwXCfhAWH0duAIx4S7HcLH49PL9tXHbDZvdjA0bZ7lZOq0GGBOHJs-LRSCuo5OM6f8n3WHoPXCVXTfrI4mrlAh1OfQWBngKKiaKbINlJeFDwjbd2-lF05ryCiWryH7ktIptb_RNGfjo-Rv7UcdorheAllNbtC9nwuyVX-LwJe8_sIwri35EiTWBa1CV1IpZ-rNxK6oPxe2VAmRz8Jf7brS3FGWcyny-wffT2og): Approved as written
		5. [9003 Assignment of Students to Classes](https://www.oldham.kyschools.us/index.php/component/easyfolderlistingpro/?view=download&format=raw&data=eNpFj91OwzAMhV8l8j1auqHB3DvEBTf8SDzAFFq3tZQ2VeyOSYh3XCdpOnEV-9jn84nDqsIfwSNCF3xLEWrB_R7h8-n5dfcWog7m3beDG80L90OeJgMsQrHsyyoh2NuoX0j0n_WAcD6vWu4ei3VyI-XWXCLk51hUbqFmtMUUyc9O14NcJ4TdR_DcMMkG6djTDXKfKFwnaw_mzjgR7qeRJjWhM6JLm0oxGkzj06zYDwh01a2a225LSdeZY94oEapEdaquGTIO6q9VTVHmSBem7_K7lHxyypcU5PcPQchoxQ,,): Changes to be made as follows:

b) programs: strike shall offer an advanced placement, honors… Replace with..”shall offer a tiered advanced level program”. c) Assignment to classes: Strike “by the final day of school students will receive a copy of their schedule” d) special request: Strike “parents may request an appointment”

e) Dropping a class will be completely revised and sent to council for review.

f) Administrative changes: add an “etc” to the parentheses statement.

* + [Electronic Device Policy](https://docs.google.com/document/d/1ts7WMsWaU09CNvE33K-_KADAhfOpu_K6Q-xtWkl-D-g/edit): Approved policy with changes that were unanimously made to document in Google docs.

Principal’s Report:

* + [Enrollment Projections](https://docs.google.com/document/d/1_6TxKY9rY1JzJb9iUJT1S9EtSfznyZsHUjo2KAzyuKc/edit)
	+ Staffing Update
	+ [SBDM Council Section VI Draft Budget](https://docs.google.com/spreadsheets/d/1Js6CMrcNHfa6SQ46tGX71YWNObIplxo8eD145TRJ0Ck/edit#gid=167845402)

Agenda Items for May meeting

* Report of New Certified and Classified Personnel Selections
* Approval of 2018-19 Master Schedule
* Approval of 2018-19 Professional Learning Plan
* Approval of 2018-19 Section VI Budget
* Approval of 2018-19 Flex Focus ESS Budget
* Policy Reviews

Adjourn: Meeting adjourned at 6:00pm

North Oldham High School

SBDM Council Agenda

Special-called Meeting

May 4, 2018

2:10 P.M.

Members Attendees: Dan Pfaff, Angela Lange and Craig Wallace

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Call to Order at 2:12

Agenda Approval

Closed Session to Discuss Certified and Classified Personnel Selection – per KRS 61.810(1)(f)

Adjourn at 2:16

North Oldham High School

SBDM Council Agenda

Special-called Meeting

May 10, 2018

7:45 AM

Members Attendees: Craig Grimm, Dan Pfaff and Craig Wallace

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Call to Order at 7:47

Agenda Approval

Closed Session to Discuss Certified and Classified Personnel Selection – per KRS 61.810(1)(f)

Adjourn at 7:49

North Oldham High School Council

May 16, 2018

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**Concern:** Approval of New Staff Members

**Discussion:**  Since our regular meeting in April, we have recommended to the superintendent three new staff members for the 2018-19 school year and one change in placement.

* Kevin McAllister - math (replacing Kim Langseth)
* Marie Schardein - Spanish (replacing Megan Raque)
* Brooke Holloway - ELA (new position)
* Franci Phillips - guidance secretary (replacing Lisa Britt)
* Sloane Costelle - social studies (replacing Blake Hensley)

**Recommendation:** Approve new hires.

**Concern:** Review of Policy 7002 - Challenge of Final Grade

**Discussion:**  No changes are recommended.

**Recommendation:** Approve policy revisions as discussed.

**Concern:** Review of Policy 9004 - [School Discipline](https://www.oldham.kyschools.us/index.php/component/easyfolderlistingpro/?view=download&format=raw&data=eNpFT8lqwzAQ_ZUw9xLZDWkzuZUeemkT6AcI1RpHA7IlJGWB0H-vFoeepHlv3jIKuw7vEbcIo7OaAuwj9j3C99v75_rLhWRWB6uNmlYffDKFzQI4RwptP1YIQTyo05li-vd6QZCyYmV6bdJZTVRGgVCebUNZw55RNFEg61WqgTuE9dFZHpjiYjKypYdJv0HYCbGRTzIOxjkrNceBveW58s8IdEvLz-txaUU3z6EYtsgud1EpqcFMNOftn4rmaB_ownRt1-Sms0p8yca_f9WdY3g,)

**Discussion:**  No changes are recommended.

**Recommendation:** Approve policy revisions as discussed.

North Oldham High School Council

May 16, 2018

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**Concern:** Review of Policy 9005 - Extra-curricular Code of Conduct

**Discussion:**  No changes are recommended.

**Recommendation:** Approve policy revisions as discussed.

**Concern**: [Electronic Device Policy](https://docs.google.com/document/d/1ts7WMsWaU09CNvE33K-_KADAhfOpu_K6Q-xtWkl-D-g/edit) - 3rd and Final Reading

**Discussion**:

**Recommendation**: Approve policy.

**Concern**: Approval of [SBDM Council Section VI Draft Budget](https://docs.google.com/spreadsheets/d/1Js6CMrcNHfa6SQ46tGX71YWNObIplxo8eD145TRJ0Ck/edit#gid=167845402)

**Discussion**: This budget was dramatically impacted by the cuts at the State level. We have generally received each year roughly $20,000 for professional development and another $20,000 for instructional resources. The fact that we are getting neither of those is devastating. We are in the midst of getting closer to 1:1 from a technology standpoint and our next step is to outfit the remaining ELA and social studies teachers with classroom sets. This will cost over $50,000 but wouldn’t be possible without making some major adjustments to this budget. The biggest change from last year is that I am not proposing that we allocate $50,000 for an additional administrator. Those duties will be absorbed by a new athletics administrative assistant and the current administrative team as a savings of $30,000.

I will explain far more of the rationale when we meet on Wednesday.

**Recommendation**: Approve next year’s budget.

North Oldham High School Council

May 16, 2018

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**Concern:** Approval of [2018-19 Professional Learning Plan](https://docs.google.com/document/d/1BxLTV3H2OK8DTdBMGLLs61jSScEjF7r8wGlCFc5ebr8/edit#heading=h.gjdgxs)

**Discussion:**  If needed, we can discuss at the meeting on Wednesday.

**Recommendation:** Approve next year’s PL plan.

**Concern**: [Enrollment Projections](https://docs.google.com/document/d/1_6TxKY9rY1JzJb9iUJT1S9EtSfznyZsHUjo2KAzyuKc/edit)

**Discussion**: If needed, we can discuss at the meeting on Wednesday.

**Recommendation**: Take this report under advisement.

**Concern**: [JCTC - Carrollton Campus](https://jefferson.kctcs.edu/about_us/our_campuses/carrollton-info.aspx)

**Discussion**: We will have two seniors enrolled full-time next year at JCTC’s campus in Carrollton in addition to the 5-8 we send to U of L each year. We currently have one senior who is a full-time student at JCTC’s downtown Louisville campus in their auto tech college.

[Dual Credit Scholarship Program Statute](https://education.ky.gov/educational/AL/dc/Documents/KRS_164.786_Dual_Credit_Scholarship_Statute.pdf)

[KHEAA - Dual Credit Scholarship Program](https://www.kheaa.com/website/kheaa/dual_credit?main=1)

**Recommendation**: Take this report under advisement.

**Concern**: [Summer SBDM Council Training Dates](https://docs.google.com/document/d/1q3u5-xiifYVESHtYDuqY_dQeD2e5COMVbfGqHjFTMDg/edit?usp=sharing)

**Discussion**: Please be sure to sign up for a training date this summer. If you are a parent and don’t have access to sign up online, please call Brent Deaves, Assistant Superintendent for Support Services, at 241-3500. His administrative assistant can likely get you signed up.

**Recommendation**: Take this report under advisement.

**SBDM Council Policy Review Timeline**

2017-18

|  |  | Adopted | Revised | Last Review | NextReview |
| --- | --- | --- | --- | --- | --- |
| 1001 | Statement of Ethics | Sept 05 |  | Sept 16 | Sept 17 |
| 1002 | Operating Council Meetings | Sept 05 | Aug 11 | Aug 16 | Aug 17 |
| 1003 | Policy Development & Review | Sept 05 | Apr 13 | Apr 17 | Apr 18 |
| 1004 | Authority of the Principal and the Council | Sept 05 | Apr 14 | Apr 17 | Apr 18 |
| 1005 | Committee System | Oct 05 | Jan 11 | Oct 16 | Oct 17 |
| 2001 | Use of Instructional Materials with Mature Content | Dec 05 | Jun 11 | Jun 17 | Jun 18 |
| 2002 | Selection of Textbooks, Instructional Materials | Dec 05 | Mar 10 | Feb 17 | Feb 18 |
| 3001 | School Budget | Oct 05 | Mar 09 | Feb 17 | Feb 18 |
| 3002 | Technology Procedures, Procurement | Feb 06 |  | Jan 17 | Jan 18 |
| 4001 | Writing and Communications Program | Feb 11  |  | Feb 17 | Feb 18 |
| 4002 | Curriculum | Oct 05 | Nov 11 | Dec 16 | Dec 17 |
| 4003 | Extended School Services | Oct 05 | Mar 16 | Mar 17 | Mar 18 |
| 4004 | Planning and Determination of Acceptable Practices | Feb 06 | Nov 11 | Oct 16 | Sept 17 |
| 4005 | Advanced Placement Policy | Feb 06 | Nov 15 | Nov 16 | Nov 17 |
| 4006 | Summer School | May 07 | Aug 15 | Aug 16 | Aug 17 |
| 4007 | Performance-based Credit | Oct 07 | Oct 15 | Mar 17 | Mar 18 |
| 5001 | Selection of Principal | Dec 05 | Oct 11 | Oct 16 | Oct 17 |
| 5002 | Consultation | Dec 05 | Apr 06 | Dec 16 | Dec 17 |
| 5003 | Assignment of Staff Time | Feb 06 | May 07 | Nov 16 | Nov 17 |
| 6001 | Determination of the Usage of School Space | Feb 06 |  | Jan 17 | Jan 18 |
| 6005 | Emergency Management Response Plan | Oct 13 |  | May 17 | Jun 18 |
| 7001 | Challenge of Individual Assessment Grade | Jun 12  | Jun 16 | Jun 17 | Jun 18 |
| 7002 | Challenge of Final Grade | May 16 |  | May 17 | May 18 |
| 9001 | Eligibility for Extra-Curricular Sports | Oct 05 | Jan 13 | Jan 17 | Jan 18 |
| 9002 | Scheduling | Feb 06 | May 07 | Dec 16 | Dec 17 |
| 9003 | Assignment of Students to Classes | Oct 05 | Apr 16 | Apr 17 | Apr 18 |
| 9004 | Policy on School Discipline | Feb 06 | Jun 07 | May 17 | May 18 |
| 9005 | Extra-curricular Code of Conduct | May 06 | Jun 17 | May 17 | May 18 |